

**Stephen Craig Mitchell**  
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**Hiring Manager**

[COMPANY NAME]

**Re: [ROLE TITLE] Application — Stephen Craig Mitchell**

Dear Hiring Manager,

I am writing to express my strong interest in the [ROLE TITLE] position at [COMPANY NAME]. I am a VIP hospitality and guest relations professional with direct experience managing high-value client relationships, premium ticketing, and exclusive event operations in Las Vegas's premier venues.

At SlotZilla I operated a high-throughput zip-line attraction and led VIP guest relations for high-value clients with real-time issue resolution. At Level Up Expo I served as Assistant VIP Director / Cashier for a 10,000-attendee gaming convention, managing premium ticketing, credential verification, and \$15,000+ daily cash and card reconciliation at 100% accuracy. I understand the discretion, anticipation, and precision required for luxury service.

In my first 90 days I would shadow operations to learn guest preferences and service standards, take ownership of specific VIP relationships or events within 60 days, and by day 90 deliver flawless execution of a high-profile guest experience. I am trained in safety protocols, POS systems, and the calm presence that de-escalates difficult moments before they become complaints.

I am based in Henderson, NV, available immediately, and ready to work the flexible schedule that world-class hospitality requires. I would welcome the opportunity to discuss how my VIP hospitality experience can elevate [COMPANY NAME]'s guest experience.

Respectfully,

**Stephen Craig Mitchell**

*P.S. I have operated VIP-adjacent front-of-house environments on the Las Vegas Strip and at 10,000-attendee conventions.*